



# City of Concord, New Hampshire

## POLICE DEPARTMENT

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**Bradley C. Osgood**  
Chief of Police

### **Parking Committee Meeting**

November 17, 2014

Present: Jeff Bart, General Public Representative  
Byron Champlin, Council Representative  
Mark Coen, Council Representative, Chair  
Tonya Rochette, Intown Concord Representative  
Brent Todd, Council Representative

Staff: Carlos Baia, Deputy City Manager  
Robert Mack, Traffic Engineer  
Alison Sinisgallo, Parking Division  
Matt Walsh, Director of Redevelopment, Downtown Services & Special Projects

Guests: Denis O'Connell, local resident

#### **1. Overview of Agenda**

#### **2. Adoption of Minutes**

Tonya Rochette, Intown Concord Representative moved to accept the September 15, 2014 meeting minutes. Jeff Bart, General Public Representative seconded. The motion passed unanimously.

#### **3. Strategic Parking Plan Update with Consultant Team**

Representatives of Nelson Nygaard, the consulting firm hired by the City of Concord to create the Strategic Parking Plan, briefed the committee on their preliminary findings.

#### **4. Referrals for Recommendation**

##### ***a. Richard Kelly / Concord Barber Shop: Request to establish 1 hour parking in the vicinity of #198 - #205 North State Street.***

Matt Walsh, Director of Redevelopment, Downtown Services & Special Projects presented the committee a referral from Richard Kelly, owner of Concord Barber Shop, located at 198 North State Street. Mr. Kelly requests a one hour zone be established in the vicinity of 198 North State Street to accommodate his customers. Mr. Kelly was not present. Mark Coen, Council Representative, Chair expressed concern that imposing a time limit in the area might upset local property owners. Byron Champlin, Council Representative expressed concern that imposing a time limit in the area might also upset local residents. Jeff Bart, General Public Representative feels that

imposing a time limit on a small number of parking spaces in an area not regularly patrolled may be difficult to enforce. Mr. Bart moved that no action be taken on the request. Mr. Champlin seconded. The motion passed unanimously.

***b. Denis O'Connell: Request to eliminate on-street parking on portions of Marshall, Fuller, and Oak Streets.***

Mr. Walsh presented the committee a request from Denis O'Connell, resident of 4 Fuller Street. Mr. O'Connell requests that a No Parking Zone be established between 8 Marshall Street and 9 Oak Street, which would encompass all of Fuller Street. Mr. O'Connell was present and addressed the committee. Mr. O'Connell concerns stem from the narrowness of the streets. Mr. O'Connell indicated that many larger vehicles, such as garbage trucks, have difficulty making the turn from Fuller to Oak if any vehicles are parked in the area. Tonya Rochette, Intown Concord Representative moved to recommend to City Council the creation of a No Parking zone from 8 Marshall Street to 9 Oak Street. Mr. Champlin seconded. The motion passed unanimously.

***c. Joe Mirante / Wallene Foote: Request to reconsider September 2014 decision concerning extension of no parking zone at corner of High Street and Summer Street in Penacook.***

Mr. Walsh presented the committee a request from Joe Mirante, asking that the committee reconsider a decision made in September relative to the existing No Parking Zone on High Street, south of the Summer Street intersection. Mr. Mirante was not present to address the committee. Mr. Mirante's correspondence with Mr. Walsh indicates that school buses have difficulty turning from Summer Street onto High Street and that Mr. Mirante is concerned for the safety of children at the intersection. Mr. Walsh contacted Tom Burke, Merrimack Valley School District Director of Transportation. Mr. Burke indicated that moving the No Parking Zone would improve visibility. Robert Mack, Traffic Engineer informed the committee that there was recently a traffic accident at the intersection. According to Mr. Mack, the accident occurred when a motor vehicle turning from Summer Street onto High Street came too close to the adjacent sidewalk. Mr. Mack believes that improvements to the sidewalk tip down are needed to improve safety at the intersection. Mr. Mack suggests painting fog lines at the intersection and shortening the existing stop line on High Street as a cost effective, short term solution. Mr. Champlin made a motion to add the fog lines and change the stop line per Mr. Mack's recommendation. Mr. Rochette seconded. The motion passed unanimously.

## **5. Other Business**

***a. Management Strategy for Interim Public Parking at the NH Employment Security Parking Lot (75 spaces)***

Mr. Walsh informed the committee that the City of Concord has purchased a 75 space surface lot from the State of New Hampshire. The lot, located at South State Street and Fayette Street will be outfitted with 4 kiosk pay-and-display stations. All day public parking will be available for \$0.50 per hour. Mr. Bart asked if offering free parking had

been considered. Mr. Walsh indicated that the \$0.50 per hour rate will help offset the \$7000 cost of snow removal.

***b. Management Strategy for Dixon Avenue Public Parking Lot (8 spaces)***

Mr. Walsh informed the committee that the City of Concord recently found that 8 parking spaces that were previously thought to be privately owned are in actuality City property. The City will likely lease these spaces out.

**6. Adjourn**

Mr. Champlin moved to adjourn. Brent Todd, Council Representative seconded. The motion passed unanimously.

The meeting adjourned at 6:35pm.

Respectfully Submitted,

Alison Sinisgallo, Parking Division